

Submission Form for the *Journal of the Acarological Society of Japan*

(Date of Submission: Day ____ Month ____ Year ____)

* Date of Receipt: Day ____ Month ____ Year ____	* Manuscript Number: JAS_____																					
1. Article Type (select one)	Review Paper / Original Paper / Short Communication / Biological Data / Other (_____)																					
2. Title																						
3. Running Title (max 50 characters)																						
4. Keywords (up to 6)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; height: 20px;"> </td> <td style="width: 33%;"> </td> <td style="width: 33%;"> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> </tr> </table>																					
5. Corresponding Author	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">First Name</td> <td style="width: 33%;">Middle Name</td> <td style="width: 33%;">Last Name</td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="3">Affiliation</td> </tr> <tr> <td colspan="3" style="height: 20px;"> </td> </tr> <tr> <td colspan="3">Address</td> </tr> <tr> <td colspan="3" style="height: 20px;"> </td> </tr> <tr> <td>E-mail</td> <td colspan="2"> </td> </tr> </table>	First Name	Middle Name	Last Name				Affiliation						Address						E-mail		
First Name	Middle Name	Last Name																				
Affiliation																						
Address																						
E-mail																						
6. Co-author name(s) (include all authors)																						
7. Reprints (paid)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Requested number of copies</td> <td style="width: 50%;">_____ copies</td> </tr> <tr> <td>With cover</td> <td>Required / Not required</td> </tr> <tr> <td><i>For members only:</i> 50 complimentary copies (without cover)</td> <td>Required / Not required</td> </tr> </table>	Requested number of copies	_____ copies	With cover	Required / Not required	<i>For members only:</i> 50 complimentary copies (without cover)	Required / Not required															
Requested number of copies	_____ copies																					
With cover	Required / Not required																					
<i>For members only:</i> 50 complimentary copies (without cover)	Required / Not required																					
8. PDF of the Article (free of charge)	Required / Not required																					
<i>If you need the PDF before publication on J-STAGE, select "Required." The PDF will be sent to the corresponding author via e-mail by the Editorial Office.</i>																						
<i>(*Items marked with an asterisk are for Editorial Office use only.)</i>																						
<i>Please complete the submission form and email it to the Editorial Office along with your manuscript file. Ensure that you provide a valid email address.</i>																						

(Please fill out the next page as well.)

Pre-submission Checklist

Have you reviewed the Guidelines for Manuscript Preparation carefully?

Yes No

If the manuscript was written in English, has it been proofread by a native speaker?

Yes No

If "No," please provide the reason:

Has the corresponding author obtained consent for submission from all co-authors, and do all authors agree to the submission?

Yes No

Is the manuscript original, unpublished, and not under consideration elsewhere?

Yes No

Does the research involve human subjects or human tissue samples?

Yes No

If "Yes," include in the manuscript that approval from an institutional or external ethics committee was obtained and that informed consent was received. All experiments must comply with relevant guidelines and regulations.

Does the research involve live vertebrates and/or higher invertebrates?

Yes No

If "Yes," include in the manuscript that approval from an institutional or external ethics committee was obtained. All experiments must comply with relevant guidelines and regulations.

Does the research involve biological resources (including genetic resources) obtained from overseas?

Yes No

If "Yes," have you followed the laws of the source country, obtained prior informed consent, and completed necessary procedures such as establishing mutually agreed terms?

Yes No